



□ Introduction

- Whilst it is recognised that the Code of Ethics outlined below is based upon values that trained and experienced mentors will be familiar with, we considered it appropriate to outline them in writing to ensure a consistent approach.

□ Mentee Interests & Confidentiality

- HReSource Mentors shall always conduct their counselling, mentoring and other service activities in a manner that places the interests of their mentees first. Mentors shall ensure that all appropriate resources are made available to mentees, including assistance by other counsellors, advisers, or by outside organisations where necessary.
- HReSource Mentors shall initiate follow-up contacts to ensure the potential success of their mentees.
- HReSource Mentors shall protect the confidentiality of business information provided by their mentees. No disclosure will be made of such information, or of the existence of a counselling/mentoring relationship, without prior mentee approval.
- HReSource Mentors shall not discuss the content of a session with any third party including other mentees unless permission has been given by the mentee in advance.
- HReSource Mentors shall hold in confidence all documents and information received from their mentees and shall respect the copyright and intellectual property rights of any information or material that is used to provide support in either a written or electronic format.



Third Parties

- HReSource Mentors, when advising mentees about obtaining professional or other services or goods, shall identify, whenever feasible, several sources from which the mentee may select.

Personal Interests

- HReSource Mentors shall not advertise, solicit or propose the use of their outside businesses in the course of their counselling/mentoring activities. The HReSource Mentor scheme is to be used to support our members and offer greater value through the membership of the community.

Personal Conduct

- HReSource Mentors shall be responsible for becoming aware of and staying current with continuing advances in successful business practices and relevant technical developments.
- HReSource Mentors shall not discriminate in any of their related activities against any person because of race, gender, age, religion, relationship or disability.
- HReSource Mentors shall, at all times, during the performance of their services, conduct themselves in such a manner as not to discredit their mentees, themselves or HReSource.
- HReSource mentors are required to sign the Code of Ethics by way of acknowledgement of their provisions.

To accept these terms of engagement as a mentor please sign and return this document to info@hresource.co.uk

or alternatively accept the “read and agreed” option by adding “Yes” to your online registration form as a mentor at <https://HReSource.co.uk/Mentoring>

Name:

Signed by _____

Date